

# WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION

## ADMISSION AND ALLIED MATTERS -2005

### NOTIFICATION

In supersession of the West Bengal Council of Higher Secondary Education (Admission and Allied Matters) Regulation, 1987 and subsequent amendments thereof the following regulations made by the West Bengal Council of Higher Secondary Education under sub-section (3) read with clauses (d), (b) and (k) of sub-section (2) of section 21 of the West Bengal Council of Higher Secondary Education Act, 1975 (West Bengal Act VIII of 1975) which the Government has been pleased to approve under sub-section (4) of section 21 of the said Act, are hereby published as required by sub-section (5) of that section:-

### REGULATIONS

#### 1. Short Title and Commencement

- 1.1 These regulations may be called the West Bengal Council of Higher Secondary Education (Admission and Allied Matters) Regulations, 2006.
- 1.2 They shall come into force from the date of their publication in the official Gazette.

#### 2. Definitions

In these regulations, unless there is anything repugnant in the subject or context: -

- 2.1 “The Act” means the West Bengal Council of Higher Secondary Education Act, 1975 (West Bengal Act. VIII of 1975).
- 2.2 “Admission” means admission at the plus two stage i.e. under new pattern of education of two year Higher Secondary Courses which came into effect from June, 2005 in West Bengal.
- 2.3 “Admission Committee” means a Committee constituted under sub-section 1 of Section 19 (Chapter IV) of the Act to deal with all matters relating to admission.
- 2.4 “All India Authority” means any authority included in Annexure – I and “State Authority” means any authority included in Annexure II under Regulation (4).
- 2.5 “Madhyamik Pariksha”, means public examination held at the end of class 10 conducted by the West Bengal Board of Secondary Education.
- 2.6 “Migrating Student” means a student migrating from other Board / Council excepting the West Bengal Board of Secondary Education, the West Bengal Board of Madrasah Education and Rabindra Mukta Vidyalaya.
- 2.7 “Registration” means registration of a student under the General course of studies of West Bengal Council of Higher Secondary Education for being eligible to appear at the Higher Secondary Examination.
- 2.8 “Registration Number” means the number allotted to a candidate of Higher Secondary Examination, as per registration register maintained by the Council.
- 2.9 “Transfer” means transfer of a student from one recognised Higher Secondary Institution to another recognised Higher Secondary Institution on valid Transfer

Certificate, Statement of Attendance and Result of Class XI. In case of admission in class XII, Registration Number, if allotted to such candidate, will however remain unchanged.

Words and expressions used in these regulations but not defined shall have the same meaning as in the Act.

### **3. Appeal**

The decision of the Admission Committee in all matters dealt with by it shall be final, provided however an appeal from such decision shall lie to the Council if filed by the party aggrieved within 15 days from date of the order of the Admission Committee.

### **4. Academic Session**

Academic Session for class XI will start from June every year and academic session for class XII will start from May every year.

### **5. Admission of Students to Class XI**

5.1 Successful candidates of the Madhyamik Pariksha conducted by the West Bengal Board of Secondary Education or its equivalent Boards / Councils may be admitted into class XI within 3 months from the date of publication of result or 31<sup>st</sup> August of the year whichever is earlier. The Council reserves the right to extend the date under special circumstances.

5.2 Candidates who have passed the final examination conducted by a Secondary / Higher Secondary Board or authority other than the West Bengal Board of Secondary Education specified in Annexures I, II and III below, may also be allowed admission into class XI within 3 months from the date of publication of result or 31<sup>st</sup> August of the year whichever is earlier on the basis of equivalence with the Madhyamik Pariksha conducted by the West Bengal Board of Secondary Education. The Council reserves the right to refuse any such admission if on scrutiny it is not satisfied with the equivalence. Such scrutiny shall be made on (i) Regular Course of studies (ii) Subject Package (iii) Total Marking Weightage (iv) Syllabus followed and such other norms and factors as the Admission Committee shall deem necessary to consider. Such students must submit original migration certificate at the time of registration with the Council.

5.3 The students passing Class – X even from Boards / authorities specified in Annexure I and II examination without Science subjects (Physical Science, Biological Sciences or their equivalent) and Mathematics subjects are not eligible to take admission in Class – XI under West Bengal Council of Higher Secondary Education.

5.4 He / She has not passed equivalent or higher examination of any other Board or University.

5.5 Admission of Students of Class-XI on Transfer

Admission of a student on the basis of Transfer Certificate may be allowed within **30<sup>th</sup> November of the year in which a student is in Class XI** with the same subjects. Head of the Institution issuing transfer certificate must issue certificates showing percentage of attendance in Classes XI subject wise and also stating if the candidate applied for Registration or not.

## ANNEXURE – I

### The list of All India Authorities

- i. Central Board of Secondary Education, New Delhi
- ii. Council for the Indian School Certificate Examinations, New Delhi

## ANNEXURE – II

### The list of State Authorities

- i. Board of Secondary Education, Andhra Pradesh
- ii. Board of Secondary Education, Assam
- iii. Bihar School Examination Board, Patna
- iv. Goa Board of Secondary and Higher Secondary Education, Panaji
- v. Gujarat Secondary and Higher Secondary Education Board, Gandhinagar
- vi. Haryana Board of School Education, Bhiwani
- vii. Himachal Pradesh Board of School Education, Himachal Pradesh, Dharamsala
- viii. Jammu and Kashmir State Board of School Education, Jammu & Kashmir, Jammu
- ix. Karnataka Secondary Education Examination Board, Bangalore
- x. Kerala Board of Public Examination, Thiruvananthapuram
- xi. Maharashtra State Board of Secondary and Higher Secondary Education, Pune
- xii. Board of Secondary Education, Madhya Pradesh, Bhopal
- xiii. Board of School Education, Manipur, Imphal
- xiv. Meghalaya Board of School Education, Meghalaya
- xv. Mizoram Board of School Education, Aizawl
- xvi. Nagaland Board of School Education, Kohima
- xvii. Board of Secondary Education, Orissa
- xviii. Punjab School Education Board, Ropar
- xix. Board of Secondary Education, Rajasthan
- xx. Tamil Nadu Board of School Education, Chennai
- xxi. Tripura Board of Secondary Education, Agartala
- xxii. Uttar Pradesh Board of High School & Intermediate Education, Allahabad
- xxiii. West Bengal Board of Madrasah Education, West Bengal
- xxiv. Visva – Bharati, West Bengal
- xxv. Rabindra Mukta Vidyalaya, West Bengal
- xxvi. Jharkhand Academic Council, Ranchi
- xxvii. Chhatisgarh Board of Secondary Education, Chhatisgarh
- xxviii. Uttaranchal Shiksha Evm Pariksha Parishad

## ANNEXURE – III

The students passing out of the Class - X Examination or its equivalent under the Open School System will be allowed to take admission in Class – XI of Higher Secondary courses recognized by West Bengal Council of Higher Secondary Education provided the syllabus of the Open School is equivalent to the syllabus of West Bengal Board of Secondary Education.

- i. Candidates passing CBSE through Patrachar Vidyalaya are not, however eligible to seek admission to the Higher Secondary Course under the West Bengal Council of Higher Secondary Education.
- ii. Students coming from other authorities not specified in Annexures I and II above shall be required to obtain prior permission of the Council before admission into Class XI. Admission of such students without the permission of the Council shall be treated as unauthorised and such students shall not be entitled to registration with the Council to appear at the Higher Secondary Examination. Such students must submit original migration certificate at the time of registration with the Council.
- iii. Students who have not prosecuted regular course of studies in any Higher Secondary Institution affiliated to the Council for three consecutive academic years from the last qualifying examination shall not be allowed admission to Class XI.
- iv. Students who discontinued their studies after admission into class XI and were not promoted to Class XII may be allowed readmission into Class XI within three successive years from the date of discontinuance of studies. The institution may condone the period of break of studies if satisfied that the break was caused by good and satisfactory reasons. The head of the institution shall submit a certificate to that effect at the time of submission of the forms for Registration / Enrolment.
- v. A student who has qualified in the School Leaving Certificate Examination of foreign authorities other than Bangladesh may be allowed admission in Class XI within the period as stipulated in regulation 4(a) with the prior permission of the Council. The Council shall accord permission after determining the equivalence of the qualifying Examination and Madhyamik Pariksha conducted by West Bengal Board of Secondary Education if necessary upon obtaining specific comments from the High Commission of India. Such student must submit original migration certificate at the time of registration with the Council.
- vi. A student coming from Bangladesh may be allowed admission in Class XI within the stipulated period after determination of the Equivalence of their last qualifying examination with the Madhyamik Pariksha conducted by the West Bengal Board of Secondary Education. Prior permission of the Council shall have to be obtained. Such

student must submit copy of Indian citizenship Certificate or Student Visa and migration certificate in original to the Council.

- vii. Sightless students are eligible to seek admission to the Higher Secondary Courses in any institution recognized by the Council subject to their fulfillment of the norms and criteria set forth in the Regulations of the Council.

## 6. Eligibility for Admission

**6.1.** In order to be eligible to take the following elective subjects at the Higher Secondary level a student must obtain the minimum percentage of marks in the corresponding subjects in the qualifying examination i.e. Madhyamik Pariksha. or it's equivalent as noted below :

| Higher Secondary Subjects  | Minimum marks to be obtained in the Madhyamik or its equivalent examination |
|--|---|
| Mathematics<br>Statistics<br>Business Economics including Business Mathematics | 34% in Mathematics  |
| Biological Sciences  | 34% in Life Science   |
| Physics and / or Chemistry   | 34% in Physical Science   |
| Geography  | 34% in Geography  |
| Computer Science   | 34% in Physical Science and Mathematics                                     |

6.2 Candidates having passed the Alim examination from Madrasah Board would be eligible to seek admission to H.S. Course under the Council with non-laboratory based subjects only, provided they have passed with English as either a compulsory or an additional subject and one other language at the Alim level securing at least 34% marks in the language group (minimum 20% marks in each of the language Group Subjects.)

6.3 Candidates having passed the Alim examination with Science as additional subject will be allowed admission to laboratory-based subjects at the H.S. level on their fulfilling the norm of H.S. regulation in this regard.

## 7. Course of Study

7.1 A student is to prosecute the study in following subject pattern under the General Course of two years Higher Secondary Curriculum.

- i. A student is to study two languages, one from Group A (Annexure- IV) and other from Group B (Annexure-V). One of the languages must be English.
- ii. A student is required to choose three Compulsory Elective subjects from the nine group of Elective subjects (Annexure- VI).
- iii. A student may choose one Optional Elective subject from a group other than the groups of Compulsory Elective subjects chosen by the student. If a candidate offers an optional elective subject and passes in it, the marks obtained by him / her in excess of 30 percent in the subject only shall be added for determining his / her aggregate, if he / she is successful in the examination. This is applicable to all regular candidates, continuing candidates, and special candidates. Failure / absence in the optional elective subject shall not affect the result of the candidate.

### 7.2 Distribution of marks

| <b>Subjects to be studied</b>                  | <b>Class XI Syllabus</b>               | <b>Class XII syllabus</b>              |
|--|--|--|
| Languages<br>1.<br>2.                          | 100 marks<br>100 marks                 | 100 marks<br>100 marks                 |
| Compulsory Elective Subjects<br>1.<br>2.<br>3. | 100* marks<br>100* marks<br>100* marks | 100* marks<br>100* marks<br>100* marks |
| Optional Elective Subject<br>1.                | 100 marks                              | 100 marks                              |
| Environmental Education<br>1.                  | -----                                  | 100** marks                            |

\* Inclusive of practical marks in the case of laboratory based practical based subjects.

\*\* See 7.4 for detail explanation on Environmental Education.

## Annexure- IV

### Languages under Group – A

A student shall have to offer one language as Group A from the following fifteen languages:

- |                     |              |
|---------------------|--------------|
| I. Bengali          | II. Nepali   |
| III. Santali        | IV. Hindi    |
| V. Urdu             | VI. Assamese |
| VII. Oriya          | VIII. Tamil  |
| IX. Telugu          | X. Malayalam |
| XI. Marathi         | XII. Gujrati |
| XIII. Punjabi       | XIV. English |
| XV. Modern Tibetan. |              |

In offering any language under Group – A, a student is required to read that language as the first language at the lower level examination or its equivalent examination instituted by the West Bengal Board of Secondary Education or any other authority recognized by the council.

#### **Annexure- V**

#### **Languages under Group – B**

A student shall have to offer another language as Group B from the following five languages:

- |            |                         |
|------------|-------------------------|
| I English  | II. Bengali             |
| III. Hindi | IV. Alternative English |
| V. Nepali  |                         |

A student who offers English as Group A language will have to offer either Bengali, Hindi, Nepali or alternative English as Group B language subject to the condition that Alternative English shall be allowed only to a student who has not offered any of the languages other than English as specified under Group A languages in his / her lower level examination the passing of which makes him / her eligible for admission in the Higher Secondary courses of the Council.

#### **7.3 Subject Package**

The Council prescribes Nine Groups of elective subjects. A student shall have to offer three Compulsory Electives subjects each of which should be chosen from three different groups and one Optional Elective subject from any other group.

**(Annexure- VI)**

**Group**

**Subjects**

- i. Physics, Nutrition, Education, Business Organisation and Management
- ii. Biological Sciences, Home Management and Home Nursing  
Business Economics including Business Mathematics
- iii. Chemistry, History, Accountancy
- iv. Political Science, Sociology, Geology
- v. Anthropology, Economics, Fine Arts and Crafts, Music
- vi. Psychology, Economic Geography, Geography
- vii. Statistics, Classical Languages, Modern Foreign Languages, Agronomy
- viii. Mathematics, Philosophy
- ix. Computer Science, Modern Computer Application

**Note:**

- I. Classical Languages: (a) Sanskrit (b) Pali (c) Persian (d) Arabic
- II. Modern Foreign Language: French

**7.4 Environmental Education**

A student shall have to study Environmental Education as compulsory subject of 100 marks in Class XII. A student must obtain pass marks in Environmental Education in the Higher Secondary Examination. The marks obtained by a student in Environmental Education will be shown in the mark sheet of Higher Secondary Examination. However the marks obtained in Environmental Education will not be added to the aggregate towards determining the division in which a student will be placed.

**7.5 Non – taught subject**

Revised guidelines on the study of a non-taught subject with effect from the academic session 2005 – 2006.

7.5.1 A student, on admission to class XI, may offer any language subject under Group A category of languages or Alternative English included in the Group B category of languages on a non-taught basis if such a subject is not taught in his/her institution.

7.5.2 A student, upon admission to class XII on transfer, may offer a language subject either from Group A or Alternative English from Group B category of languages or a compulsory elective / optional elective subject on a non-taught basis if such a subject is not taught in the institution to which he / she has been admitted on transfer.

Provided that a student, whether in class XI or in class XII of the institution to which he / she has been admitted on transfer is not eligible to offer more than one subject on a non-taught basis.

Provided further that no subject who has a practical portion in its syllabus can be offered on a non-taught basis.

7.5.3 It is obligatory to obtain the permission of the Council to offer any subject as a non-taught one. The mode of seeking such permission is indicated below:

(i) A student of class XI must submit his / her application duly forwarded by the head of the institution, on or before the last day of the month of 31<sup>st</sup> August of the academic year in which he / she is in class XI. All necessary papers including an attested photocopy of the Marksheet of the last qualifying examination must be enclosed. While forwarding the application, the head of the institution must certify that it is the only subject intended by the student to be offered on a non-taught basis.

(ii) A student, upon admission to class XII on transfer, must submit his / her application, duly forwarded by the head of the institution, on or before 31<sup>st</sup> July of the academic year in which he / she is in class XII. All necessary papers including an attested photocopy of the transfer Certificate must be enclosed. While forwarding the application, the head of the institution must certify that the student concerned has not already obtained permission to study any other subject on a non-taught basis.

## **8. Change of Elective Subjects**

A student may be allowed to change any elective subject(s) offered by him / her at the time of admission in accordance with the subject combinations stated in regulation 6(b) in Class XI only within a period of 3 months from the date of admission or within 31<sup>st</sup> August of the year. Any change in subject combination will not be allowed after the issuance of registration certificate.

Provided however, a Continuing or Regular candidate – as defined in the Examination Regulations may be allowed interchange of subjects as provided therein.

The Council may, also allow the change of elective subject(s) to a student if his / her performance in the said subject(s) at the annual examination at the end of Class XI is reported by the head of the institution within a month to be very unsatisfactory; provided however the said student shall have to prosecute regular course of study again from Class XI.

## **9. Registration of Students**

All students admitted in Class XI of a recognised institution should immediately apply in the prescribed form for registration of their names with the Council on payment of the requisite Registration Fee through the Head of the Institution where they are admitted. Students migrating from other states should in addition pay migration fee. Cases of registration are to be submitted in the prescribed form duly filled in and countersigned with the usual fee for Non-migrating and Migrating students, latest by the **30<sup>th</sup> September** of the year in which a student is in class XI. **Heads of the Institutions should submit the consolidated Fees with a Bank Draft addressed to “West Bengal Council of Higher Secondary Education” and filled up Challan Form 4(a) to the Council strictly within the**

**stipulated date i.e. 30<sup>th</sup> September of the year.** The Council reserves the right to extend this date in exceptional circumstances.

**Note :** ‘Exceptional circumstances’ shall not mean Personal reasons including illness of a candidate or a group of candidates.

## **10. Admission of student in Class XII**

10.1 Student who discontinued studies after being promoted to Class XII or who were disallowed in the Test Examination may be permitted to continue his / her study with the same subjects in Class XII (not in Class XI) within 3 consecutive years (Academic Sessions) in the same institution or any other institution on the basis of Transfer Certificate and percentage of attendance of the previous class i.e., Class XI provided Registration Certificate was issued to him / her by the Council. Such break in studies may be condoned by the Head of the institution provided he / she is satisfied with the reasons for such break on the basis of proper documentation.

### 10.2 Admission of student in Class XII on Transfer

Admission of a student on the basis of Transfer Certificate in Class-XII will be allowed within three months from the commencement of the session of Class XII i.e. **within the 31<sup>st</sup> July of the year in which a student is in Class XII with the same subjects.** In case of admission in Class XII on transfer the Head of the institution shall note that the student must offer the same subjects he / she had studied in the previous institution and the Head of the Institution issuing transfer certificate must issue certificates showing percentage of attendance in Classes XI and XII subject wise and also stating if the candidate applied for Registration or not.

Students of Class XII coming from other states with Transfer Certificate duly countersigned by the District Education Officer or by the authority of the Education Board due to transfer of guardian in service or change of residence may be allowed admission in Class XII with the same subjects provided he / she produces a certificate showing percentage of subject wise attendance in class XI duly countersigned and progress report of academic performance. Such admission will require permission of the Council and shall be allowed within the 31<sup>st</sup> July of the year in which a student is in Class XII. Such students are required to submit registration certificate and migration certificate in original at the time of registration with the Council.

## **11. Migration**

11.1 A student Migrating from outside West Bengal shall apply in the prescribed form for registration certificate within the time schedule as contained in Regulation 9. A student coming from a Board of Secondary Education not specified in Annexures I and II of Regulation-5 must enclose a copy of prior permission of the Council along with the form for registration duly filled in for a migrating student. No candidate shall be allowed to appear at the Higher Secondary Examination if he / she fails to obtain Registration

Certificate. A migrating student must submit migration certificate at the time of registration with the Council.

### 11.2 Issue of Migration Certificate

11.2.1 Migration Certificate may be issued to a student who is registered with the Council if he / she applies for the purpose.

11.2.2 Student to whom, Migration Certificate has been issued once, will not be issued Duplicate Migration Certificate, unless he / she submits the Application Form along with a certificate issued by the institution, where he / she has studied last or has been studying, to the effect that he / she has not submitted the migration certificate to them.

## 12. Seat Limit

Intakes in Higher Secondary Courses:

|                  |   |         |    |         |     |
|------------------|---|---------|----|---------|-----|
| (I) For School   | : | Minimum | 31 | Maximum | 275 |
| (II) For College | : | Minimum | 75 | Maximum | 500 |

The Council reserves the right to relax the above limit in exceptional circumstances.

## 13. Number of Chances

Any candidate admitted to an examination for the first time and failing to appear in or pass the said examination, shall not be permitted to take fresh admission in any institution but shall be allowed four more chances to pass the examination in the following four consecutive years as continuing / special candidate, as the case may be, in the same courses and syllabi which he / she offered in the first chance.

In short a candidate shall be allowed 1 + 4 consecutive years to appear in the same syllabus in which he / she appeared first time in the examination.

## 14. Syllabus may be reviewed and revised, if necessary every 5 years

If any question arises relating to the interpretation of any of these regulations, such question shall be referred to the State Government and the decision of the State Government shall be final.

**Dr. Gopa Datta**

**President**

**West Bengal Council of Higher Secondary Education**