



**WEST BENGAL COUNCIL OF HIGHER SECONDARY EDUCATION
VIDYASAGAR BHAVAN**

9/2, Block-DJ, Sector-II, Salt Lake, Kolkata - 700 091

No : OSD/ACA/286/2017

Date: 14.09.2017

NOTIFICATION

Attention: All Students, Teachers, Heads of Higher Secondary Institution

All Heads of Institutions are being requested to submit a copy of the latest renewal of recognition for the Institution at the time of submission of filled-in Enrolment forms for Regular candidates of Higher Secondary Examination, 2018. Please note that, the Enrolment forms may not be accepted without the latest renewal letter from the Accademic Section.

OSD (Academic)
(WBCHSE)



West Bengal Council of Higher Secondary Education
Vidyasagar Bhavan
9/2, Block DJ, Sector-II, Salt Lake, Kolkata – 91

No : OSD/ACA/285/2017

Date : 14.09.2017

NOTIFICATION

Attention : All Heads of Higher Secondary Institution

This is related to the engagement of Part-time teachers [on temporary basis for one year] of various subjects in the H.S section of the H.S Institutions affiliated under the council.

1. Copy of appointment letter issued by the Institution in the name of the teacher.
2. Copy of joining letter of the teacher.
3. Attested copy of academic credentials [Graduation (Hons.) / Post-Graduation] of the teacher.
4. Copy of M.C resolution regarding appointment of such teacher.
5. 2 copies of N.O.C from the teacher.
6. Copy of last renewal of HS section.
7. DI inspection report for practical-based subjects.

The aforesaid documents are to be submitted to the Academic Section of the Council within 31st of October for necessary approval. Please note that , the remuneration to the teacher will be paid by the Institution.

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