



**West Bengal Council of Higher Secondary Education**  
Vidyasagar Bhavan  
9/2, Block DJ, Sector-II, Salt Lake, Kolkata – 91

No : L/AS/159/18

Date : 26.07.2018

**Circular**

**Attention : All Heads of Higher Secondary Institution.**

Please find the blank Teachers' Data Sheet enclosed with this Notification. Please send the filled –in Teachers' Data Sheet to the Council either *through mail to [dsacademic@wbchse.org.in](mailto:dsacademic@wbchse.org.in) or by post to the Officer on Special Duty ( OSD ) to Vidyasagar Bhavan* by 31/08/2018. Please use additional sheet , if needed.

( Tapas Mukherjee )  
Officer on Spl. Duty  
(WBCHSE)

## Teachers' Data Sheet

Date: \_\_\_\_\_

\*\*Name of the Institution:  \*\*Inst. Code :

\*\*Address :  \*\*P.O. :  \*\*P.S.:  \*\*Block :

\*\*Sub Div :  \*\*District :  \*\*PIN :  Phone No. of Institution (If any) :

Name of H.M. / TIC :  Mobile No.

Sl. No.	Subject (with no. of students)	Name of the concerned Teacher with residential address and contact number **	Detailed Qualifications (Mention the Honours and/ or M.A./ M.Sc. / M.Com. Degree including the subject) **	Nature of Appointment (Full time / contractual / part time / voluntary / other) **	Date of Retirement **	Experience of Teaching in H. S. (Completed Years) **	Assignment Discharged in Connection with H. S. Exam, 2018 (Please mention the examiner code) **	Signature of the Teacher with date **

\*\* Mandatory Field    Please use separate sheet where necessary

.....  
Signature of H.M. / TIC with date and seal